



Wisconsin Rapids Board of Education  
**Personnel Services Committee**

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

*MINUTES*

Sandra Hett, Chair  
Larry Davis  
Mary Rayome  
John Krings, President

March 7, 2022

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI  
Conference Room A/B

Time: Immediately following the Educational Services Committee meeting, but not before 6:15 p.m.

Committee Members Present: Sandra Hett, Mary Rayome and Larry Davis

Others Present: Brian Oswald and Ed Allison

I. Call to Order

Sandra Hett called the meeting to order at 6:27 p.m.

II. Public Comment

There was no public comment.

III. Actionable Items

A. Appointments

**PS – 1 Motion by Mary Rayome, seconded by Larry Davis to approve the following non-represented, certified staff appointment:**

Payeng Xiong	Location:	District
	Position:	School Nurse

**Motion carried unanimously.**

**PS – 2 Motion by Larry Davis, seconded by Mary Rayome to approve the following professional staff appointments for the 2022-2023 school year:**

Ava Magee	Location:	Lincoln High School
	Position:	Teacher

Zachary Pecha	Location:	Lincoln High School
	Position:	Teacher

Destiny Miller	Location:	District
	Position:	School Psychologist

Brianna Anderson	Location:	District
	Position:	School Psychologist

Megan Hand	Location:	Lincoln High School
	Position:	Teacher

**Motion carried unanimously.**

**PS – 3 Motion by Mary Rayome, seconded by Larry Davis to approve the following support staff appointments:**

Cindy Bell	Location: Position:	WRAMS Kitchen Helper
Taylor Soderberg	Location: Position:	Grove Elementary Noon Duty Aide
Elly Wettstein	Location: Position:	Woodside Elementary Noon Duty Aide
Melissa Froehle	Location: Position:	District Frontline Coordinator/Administrative Assistant to HR
Jessica Linzmeier	Location: Position:	Woodside Elementary Noon Duty Aide
Toni Girard	Location: Position:	Woodside Elementary Special Education Aide
Rae Ann Nelson	Location: Position:	Lincoln High School Cashier
Roxanne Fuller	Location: Position:	Mead Elementary Second
Rebekah Krug	Location: Position:	Lincoln High School Baker
Jacob Linzmeier	Location: Position:	East Junior High Custodian
Layla London	Location: Position:	Woodside Elementary Noon Duty Aide
Laurie Holnbach	Location: Position:	THINK Manager Production Kitchen
Sabrina Blundon	Location: Position:	Lincoln High School Kitchen Helper

**Motion carried unanimously.**

B. Resignations

**PS – 4 Motion by Larry Davis, seconded by Mary Rayome to approve the following professional staff resignations:**

Jessa Voelker	Location: Position:	District School Psychologist
Laura Cronan	Location: Position:	Lincoln High School Teacher
April Hafermann	Location: Position:	Howe Elementary Teacher





E. Support Staff Assignment Adjustment

Ed Allison, Director of Building and Grounds, shared with the Committee the need for the Building and Grounds Receiving and Delivery Secretary position to move to 8 hours a day for every work day. This position works on inventory and preparing for the upcoming school year during the summer.

**PS – 13 A motion by Larry Davis, seconded by Mary Rayome to recommend approval of changing the Building and Ground Receiving Secretary position to 8.00 hours per day for every work day.**

**Motion carried unanimously.**

IV. Updates and Reports

- A. The Committee will be provided an update on the activities and utilization of the School District's Employee Assistance Program (EAP).

Brian Oswald, Director of Human Resources, presented information on the District's utilization of the Employee Assistance Program. The EAP usage rate was slightly up from last year, but is still near the average range over the past four years.

V. Consent Agenda

- Motions:
- PS – 1 Non-represented, Certified Staff Appointment
  - PS – 2 Professional Staff Appointments for the 2022-2023 School Year
  - PS – 3 Support Staff Appointments
  - PS – 4 Professional Staff Resignations
  - PS – 5 Support Staff Resignations
  - PS – 6 Professional Staff Retirements
  - PS – 7 Support Staff Retirements
  - PS – 8 Board Policy 380.1 - Therapy Dogs in Schools, Second Reading
  - PS – 9 Board Policy 380 - Animals in the School, Second Reading
  - PS – 10 Board Policy 830.2 - Facility Use Policy for the Rapids Area Sports Complex, Second Reading
  - PS – 11 Board Policy 830 - Use of School Facilities, Second Reading
  - PS – 12 Board Policy 830.1 - Facility Use Policy for the Performing Arts Center, Second Reading
  - PS – 13 Support Staff Assignment Adjustment

VI. Adjournment

Ms. Hett adjourned the meeting at 6:43 p.m.